

MINUTES
(BUDGET MEETING)

LANE REGIONAL AIR PROTECTION AGENCY
THURSDAY APRIL 14th, 2016
SPRINGFIELD JUSTICE CENTER-EOC
(Emergency Operation Center Room) 230 4th STREET, SPRINGFIELD

ATTENDANCE:

Board: Jeannine Parisi, Chair - Eugene; Jay Bozievich, Vice Chair- Lane County; Bill Carpenter - Springfield; Dave Ralston-Springfield; Scott Lucas–Eugene; Joseph Gonzales–Eugene; Mike Fleck - Cottage Grove; Jim Coey – Oakridge

Budget Committee: Chuck Gottfried, Chair; Marianne Dugan, Vice Chair; Michael Herron; Gary Carl; Ronald Patton; Maurie Denner; Gary Williams; Randy Hledik; Tom Musselwhite

Staff: Merlyn Hough–Director; Debby Wineinger; Nasser Mirhosseyni; Max Hueftle; Colleen Wagstaff; Jo Niehaus; Beth Davis; Laticia Comer

1. **OPENING: Gottfried** called the meeting to order at 11:03 a.m.
2. **PUBLIC PARTICIPATION:** None
3. **ACTION ITEM:** Consent Calendar: Approval of the Budget Minutes March 10, 2016

Parisi noted a correction to the minutes: Page 2, paragraph 4.

Bozievich also wanted to comment that the county is looking at a six million dollar ~~defecate~~ deficit in the general fund.

MOTION: Lucas MOVED to approve the minutes as amended; Fleck SECONDED THE MOTION. VOTE ON MOTION: UNANIMOUS

Mirhosseyni submitted the affidavit of publication to the records for the budget document, and reviewed the “Friday updates”.

Denner asked if there was a factor for the air toxic monitoring salaries or materials. **Mirhosseyni** said the work is done by outside contractors, and doesn’t include any staff cost. We may have to index the contractors pricing when we do air toxic monitoring again in 3 years.

Musselwhite asked if the air toxics monitoring was done every year up until 3 years ago. **Hough** said yes, every year between 2000, and 2008. And for 12 months spread over 2010-2011. And the most current was 2015. **Musselwhite** also wanted to know if the results were published. **Hough** said a summary is attached to the October 2015 Dashboard report, he will forward the summary to the budget committee. **Mirhosseyni** added that during 2000-2007 there was funding for air toxics monitoring from EPA. **Dungan** asked if there was any other places doing this type of monitoring, and could the data could work with LRAPA’s database. **Hough** said there are EPA funded sites in Oregon, but there isn’t anything more local to our monitors.

Ralston questioned the cost of Health insurance being \$1,800 a month. **Mirhosseyni** explained that with family plan it can be this high. And this covers health, dental, and vision. **Parisi** asked if it was an annual contract with CIS. **Mirhosseyni** said yes it was an annual contract. He also wanted to mention their rebate program. And this year by using reserves leverage CIS kept the rate below normal. The board hopes that LRAPA is regularly seeking quotes for insurance. And would like to see a summary of the findings included in the budget.

The city of Eugene will no longer be providing “in-kind” legal services. So this budget does have an amount for attorney fees. **Lucas** asked if you compare legal services with the in-kind that the city of Eugene had provided would the amounts be the same. **Mirhosseyni** said they are not the same. The city of Eugene provided us with the best service they could at a reasonable cost. There is an increase because and that is probably the City of Eugene absorbed some of the actual costs for legal services if the cost exceeded the \$25,000 in-kind target. And this category also includes the cost of the audit.

Dungan asked who is the current attorney, and if they put the legal services out for bids. **Hough** said it was Leahy, VanVactor, Cox, & Melenday LLP. They did not put it out for bid. They were recommended by the city of Eugene when they needed someone for a contested case. Their rates were very reasonable compared to attorneys used in the past.

Denner asked about page 22, 2015-2016 Capital expenditures, the amount projected vs amount that was budgeted is double. **Mirhosseyni** said that was for the air toxics investment. There was a budget resolution that increased the cost for an additional \$50,000.00. **Bozievich** asked why the amount wasn’t under contingency. **Mirhosseyni** explained that once it was identified as cost of equipment then it was moved to be used for equipment.

Parisi asked if they were comfortable with the proposed Airmetrics revenue number. **Mirhosseyni** said the year before it was a very good year. The projection for the past fiscal year was based on that. And there are seasonal factors which will have an impact on the numbers as we approach the end of the fiscal year. The sales do usually pick up in the spring. **Hough** added that he thinks the reason is conservatively high because of the \$50,000.00 budget adjustment last year, due to under estimating the revenue.

Dugan asked if currently only at 51% revenue. **Parisi** said yes, and expected it would be around 75% and this is based on the monthly expenses reports that the board receives. **Lucas** asked if they knew the approximate amount of the expenditures. **Parisi** said the expenditures were at 46%.

MOTION: Ralston MOVED to approve the 2016/2017 budget; Denner SECONDED THE MOTION. VOTE ON MOTION: UNANIMOUS

The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Debby Wineinger
Recording Secretary