



## AGENDA

### LRAPA CITIZENS ADVISORY COMMITTEE (CAC)

October 27, 2020

Start promptly at noon, adjourn at 1:00 p.m. or earlier

#### **NOTE LOCATION:**

Wildish has a patio available or a large grassy area. The address is 3600 Wildish Lane, Eugene, Oregon 97408. Once you pull through the main gate, there is a parking lot to your immediate right. The grassy area and patio are located at the far end of the parking lot. We can meet there and decide if we want to move indoors. The lunchroom seats about 35 during non-COVID times, so seating 12 or fewer is easy while maintaining social distancing. *Members and visitors should provide their own masks and chairs.*

#### **ZOOM meeting information if the above location is cancelled.**

Join with Video & Audio

<https://us02web.zoom.us/j/2234449160>

Meeting ID: 223 444 9160

Join with Audio Only

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

Meeting ID: 223 444 9160

- I. Call to Order/Agenda Review – (5 minutes – 12:00)
- II. Public Participation (5 minutes – 12:05)
- III. Board Meeting overview (5 minutes – 12:15)
- IV. Continued discussion of alternatives to outdoor burning (25 minutes – 12:50)
- V. Round table (10 mins - 1:00)
- VI. Adjournment 1:00 p.m.

*We endeavor to provide public accessibility to LRAPA services, programs, and activities for people with disabilities. People needing special accommodations to participate in LRAPA public hearings such as assistive listening devices or accessible formats such as large print, Braille, electronic documents, or audio tapes, should please contact the LRAPA office as soon as possible, but preferably at least 72 hours in advance. For people requiring language interpretation services, including qualified ASL interpretation, please contact the LRAPA office as soon as possible, but preferably at least 5 business days in advance so that LRAPA can provide the most comprehensive interpretation services available. Please contact the LRAPA NonDiscrimination Coordinator at [accessibility@lrapa.org](mailto:accessibility@lrapa.org) or by calling the LRAPA office at 541-736-1056.*

*Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a [accessibility@lrapa.org](mailto:accessibility@lrapa.org) o llame a la oficina de LRAPA al 541- 736-1056*

**LRAPA CITIZENS ADVISORY COMMITTEE  
(CAC) Meeting  
Notes**



**LRAPA**  
Lane Regional Air Protection Agency

**October 27, 2020**

**Meeting Location:**

**Wildish Corporate office - 3600 Wildish Lane, Eugene, Oregon 97408.**

**Attending:** Jim Daniels (Chair), Kelly Wood, Evelina Davidova-Kamis

**Absent:** Kathleen Lamberg (Vice-Chair), Link Smith, Terry S. Richardson, Link Smith, Shane Ruddell, Steve Pelkey, Jeff Carman, Gery Vander Meer, Jack Carter

**Staff:** Merlyn Hough, Travis Knudsen

Call to Order: 12:05 PM

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**Public Participation – None**

**Board Meeting Overview:**

- Indoor Air Quality concern from public member
- Director succession update.
- Asbestos Variance
- Oakridge Air Quarterly Report

**General Discussion:**

Discussion grew from the Oakridge Air quarterly report from the most recent Board meeting. Merlyn mentioned a public meeting was occurring this Thursday virtually with an ability for public to view the meeting in person if they did not have the capability to join virtually. Travis said there was a number to call for those who wished to attend in person, allowed City Council Chambers to set up an environment where proper social distancing protocols could be met.

Jim began agenda item IV, continued discussion of alternatives to outdoor burning. He passed around a fact sheet from the Spokane Clean Air Agency providing information on other ways to dispose of yard debris without burning it. The fact sheet was found by Kelly and she thought it might be useful to present to the board. Travis mentioned LRAPA does not have an equivalent version of that, which includes specific disposal locations in the county and thought it would be helpful.

Jim asked what options are available to people in Oakridge to remove yard debris. Mentioning that transportation costs are a factor in the feasibility of not burning the debris. Merlyn said there once was a program in Oakridge ran by the city, but it has been a while since that began. Merlyn brought up Cottage Grove has had a program for yard debris they ran the last two springs that were successful. The first time due to debris created from heavy snow, this year because of COVID concerns.

Travis said one complication was the cost of running programs. Merlyn said the Board discussed options for the civil penalties LRAPA issues. That money goes to the county but there was some consideration of using it for other project in Lane County. Merlyn also mentioned that money might be good to offset periods where local partners cannot meet their dues. He described how local funding ties to state funding which ties to federal funding. He said the CAC may consider expressing a desire

that money be used for that to the board.

There was conversation between Kelly, Evelina, and Jim about management of wood fuels at the companies they work for. Jim said they often sell fuels during the summer and purchase them again in the winter. Arauco used to purchase from Rosboro before they closed their Eugene facility.

Kelly asked if there are limitations for stock piling wood and debris. Merlyn said that was a question for DEQ and he believed it came down to what they would consider waste.

Jim brought the conversation back to the outdoor burning and suggested they form an ad hoc committee for the purpose of drafting and information brochure about alternative to outdoor burning. There was agreement in the room of that idea.

Jim asked what the process is to change CAC bylaws to allow for proxy voting. The wording from this work by the CAC earlier this year was finished, and he wanted to get it on the Board's agenda. Travis said to email Debby and ask it to be made an item on the agenda, he believed that was the correct process to modify CAC bylaws.

Jim opened the meeting up to discussion for other topics. Kelly brought up source testing with facilities and complications she has encountered with them. Specifically trying to line up all the moving pieces to get a source test at 90% output as needed in their permit. She was curious if others had similar difficulties. Merlyn suggested having a discussion with LRAPA staff on her complications to come to a solution for her specific complications.

Kelly suggested it might be beneficial for the CAC committee to run through a permit so everyone can have a better understanding of the complexity of them and how permitting works. Jim agreed saying he had considered going through Arauco's permit since their facility is now closed. Then he suggested it might be better to start with a permit less complex than Title V.

There was an agreement this is something which could be considered in the future.

Merlyn brought up in person meetings and suggested returning to zoom meetings for the winter for the benefit of COVID precautions with cases on the rise across the county. The room for the day's meeting was appropriate but could limit public participation. When weather improved it is possible to revisit outdoor meetings once again.

It was informally agreed to form a committee for the purpose of drafting an informative brochure about alternatives to outdoor burning. This is inspired by a brochure from the Spokane Regional Clean Air Agency (**copy attached**). A smaller group would be most effective for creating a first draft.

#### **Roundtable:**

- No roundtable items were brought up.

Adjourned 1:05 PM

**Next Meeting November 30, 2020 – **VIA ZOOM details will be listed on the agenda****

# Alternatives to Burning Yard and Garden Debris



A Message from the Spokane Regional Clean Air Agency

**Burning yard and garden debris is no longer allowed in Spokane County.\***  
*This publication provides information on some options available for handling natural vegetation.*

## What is yard and garden debris?

Yard and garden debris consists of garden trimmings, tree branches, grass clippings, leaves, needles, etc., that originates on the **maintained, improved area** of property (i.e. lands immediately adjacent to a residence).

## Why was burning yard and garden debris phased out?

Burning natural vegetation emits harmful smoke particles and chemicals that can damage the lungs. As rural areas become more populated, more people are impacted by smoke from burning. Alternatives to burning debris are more available and accepted. Spokane Clean Air's Board of Directors determined that administering a yard and garden debris burning program is not in line with the agency's clean air mission. Spokane Clean Air administered its final yard and garden burn season in April 2009.

## May I burn natural vegetation from my acreage, beyond my improved yard?

Trees, limbs and needles located on acreage beyond your improved yard area may be considered silvicultural material. Depending on where you live, you may be eligible to burn this type of debris. Please call Spokane Clean Air to check burning boundary maps. For permitting details call WA State Department of Natural Resources at (509) 685-6900.

## What about recreational/cooking fires?

Recreational fires such as barbecues, chimneas and patio/deck warmers are allowed, if using approved fuels (seasoned wood, charcoal, propane, etc.) unless other rules prohibit them, such as a homeowner's association, rental agreement, etc. Refer to the *Recreational Fires fact sheet*, available by calling 477-4727 or downloading at [www.SpokaneCleanAir.org](http://www.SpokaneCleanAir.org).

\* If you reside in Fire District # 2, 5, 11 or 12, call your fire district for details on their delegated residential outdoor burning program.

## How can I handle my yard and garden material?

There are many options for handling yard and garden debris.

### Grasscycling

Grass clippings are a natural fertilizer. Your lawn retains its health because each time you mow, you return valuable nutrients and moisture to the soil. Any lawn mower can recycle grass clippings. Just remove the grass bag/catcher. Mowers specifically designed for mulching are available and they produce finer clippings for grasscycling.



### Chipping & Mulching

Mulch inhibits weeds, retains moisture and releases nutrients as it decomposes. Lay mulch in your yard with natural materials: dried grass, chipped woody material, or pine needles. Spread these materials around trees, shrubs and throughout garden beds.

### Composting

Composting takes ordinary yard and kitchen waste and transforms it into a superior soil amendment. Your plants will be healthier and more able to deal with insects and disease. Compost also aids in water absorption and minimizes the need for chemical fertilizers.



## LEARN MORE!

If you like to learn more about grasscycling, mulching or composting, visit [www.spokanecountysolidwaste.org](http://www.spokanecountysolidwaste.org), or call the recycling information line, 509-477-6800.

*Continued on back...*

**Handle yard and garden material continued...**

**Curbside Pick-up**

Garbage haulers may offer an optional curbside subscription service for collecting residential yard or “clean green” debris pick-up. Haulers transport the material to a certified compost facility. Call your garbage hauler for details:

**Empire Disposal:** (509) 397-3200.

Towns of Fairfield, Latah, Rockford, Spangle, Waverly and most of the unincorporated areas southeast Spokane County.

**Solid Waste Management:** (509) 625-7878

[www.spokanecitysolidwaste.com](http://www.spokanecitysolidwaste.com)

City of Spokane residents.

**Solid Waste Services:** (509) 498-9293

[www.cityofcheney.org](http://www.cityofcheney.org)

City of Cheney residents.

**Sunshine Disposal & Recycling:** (509) 924-5678

[www.sunshinedisposal.com](http://www.sunshinedisposal.com)

Fairchild Air Force Base, cities of Medical Lake, Newman Lake and most of the unincorporated areas in west/southwest and north Spokane County.

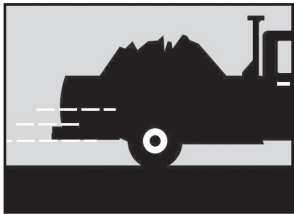
**Waste Management:** (509) 924-9400

[www.wmnorthwest.com](http://www.wmnorthwest.com)

Cities of Airway Heights, Deer Park, Liberty Lake, Millwood, Spokane Valley and most of the unincorporated areas in eastern Spokane County.

**Hauling**

Rake up your excess material and haul it to your nearest Transfer Station, see maps to the right. A special “clean green” rate is available.



Some small cities and towns provide a drop box or special area for residents to drop off yard and garden debris. Contact your town/city for more information.

**Recycling and Transfer Stations**

There are four transfer stations in Spokane County. Most sites are open daily (closed on major holidays). For more information, contact your city or county solid waste department.

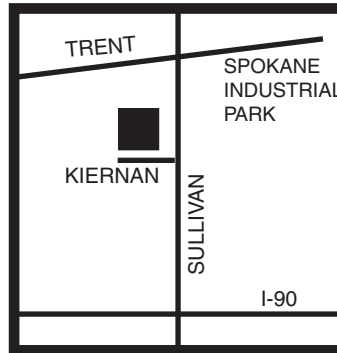
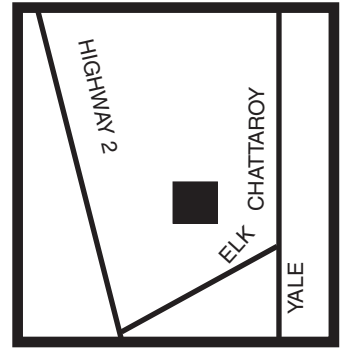
**Spokane County - North Facility**

22123 Elk-Chattaroy Road

8:30 a.m. - 4 p.m.

(509) 477-3604

[www.spokanecountysolidwaste.org](http://www.spokanecountysolidwaste.org)



**Spokane County - Valley Facility**

3941 N. Sullivan Road

8:30 a.m. - 4 p.m.

(509) 477-3604

[www.spokanecountysolidwaste.org](http://www.spokanecountysolidwaste.org)

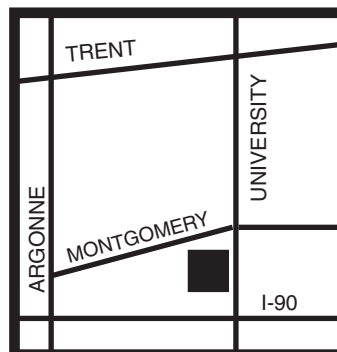
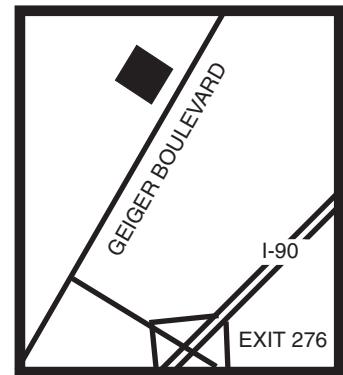
**City of Spokane - Waste to Energy Facility**

2900 South Geiger Blvd

7:30 a.m. - 5 p.m.

(509) 625-7878

[www.spokanecitysolidwaste.com](http://www.spokanecitysolidwaste.com)



**Sunshine Disposal Facility**

2405 N. University Road

7:30 a.m. - 5:30 p.m.

(509) 924-5678

[www.sunshinedisposal.com](http://www.sunshinedisposal.com)

**LANE REGIONAL AIR PROTECTION AGENCY  
ADVISORY COMMITTEE**

**BYLAWS**

**ARTICLE I**

Purpose - Establishment

- I-1. The Board of Directors of the Lane Regional Air Pollution Authority (Board) has established an Advisory Committee (Committee) to advise the Board in matters pertaining to the region, particularly on methods and procedures for the protection of public health and welfare and of property, from the adverse effects of air pollution.

**ARTICLE II**

Membership

- II-1. The Committee shall consist of at least seven members, but no more than fifteen, as determined by the Board each year. At least one member shall be appointed as a representative of each of the following interests within the region:
- (a) **Public Health Agencies:** Defined as an individual whose principal occupation has been or is now working in the field of public health or they can demonstrate knowledge of public health issues associated with air quality. Public Health is the practice of protecting and improving the health of a community through preventive medicine, health education, control of communicable diseases, application of sanitary measures, and monitoring of environmental hazards.
  - (b) **Agriculture:** Defined as an individual whose principal occupation has been or is now working in the business of cultivating soil, producing crops, or raising livestock or they can demonstrate knowledge of how agricultural practices affect air quality.

- (c) Industry: Defined as an individual who is employed within a facility that is required to obtain a permit issued under LRAPA's rules.
  - (d) Community Planning: Defined as an individual whose principal occupation has been or is now working in the field of community planning or they can demonstrate knowledge of how effective community planning can affect air quality.
  - (e) Public: Defined as an individual who is interested in air quality in Lane County and does not fit the definitions of other interest groups.
  - (f) Fire Suppression: Defined as an individual whose principal occupation has been or is now working in the field of fire suppression, such as a fire department or an agency with responsibility for fire suppression activities.
- II-2. The goal should be to balance the membership on the Committee by category.
- II-3. Members shall serve for a three-year term and may be reappointed.
- II-4. Members shall be appointed by the Board as vacancies occur on the Committee.
- II-5. Members who miss three consecutive meetings shall be sent a letter requesting a response. If a fourth consecutive meeting is missed with no response, the member will be dismissed from the committee. Upon receipt of a response, it will be the decision of the committee members to discuss or allow the member to remain on the committee.
- II-6. A quorum of the Committee shall be a majority of the number of Committee members approved by the Board immediately before the meeting begins. If a quorum is present, action is taken by a majority vote of the members present.
- II-7. Members may designate another member of the Committee to vote on their behalf on a case by case basis. Members may not designate an alternate who is not a member of the Committee to attend meetings and/or vote on their behalf ~~on a case by case basis~~.

### ARTICLE III

#### Officers

- III-1. The officers of the Committee shall be a Chairperson and a Vice-Chairperson, and such other officers as considered necessary by the Committee with the approval of the Board.
- III-2. The Chairperson shall preside at all meetings of the Committee, plan and superintend the program of the Committee, keep the Board duly informed and carry out its decisions, and perform such other duties as may be designated by the Board.
- III-3. The Vice-Chairperson shall aid the Chairperson in performance of that office's responsibility and have such further duties as may be designated by the Committee. In the case of the death, resignation, or disability of the Chairperson, the Vice-Chairperson shall perform the duties of the Chairperson for the remainder of the Chairperson's term of disability.
- III-4. The Chairperson shall be considered a voting member.

### ARTICLE IV

#### Meetings

- IV-1. The organizational meeting of the Committee shall be held by March 1 of each year. The Committee shall meet at the discretion of the Board of Directors, the Program Director (Director) or the Chairperson of the Committee.
- IV-2. The time and place of the meeting shall be coordinated with the Director of the Lane Regional Air Pollution Authority.
- IV-3. Action of the meeting of the Committee shall be by most of those members present and voting.



## ARTICLE V

### Compensation and Expenses

- V-1. No salary or compensation for services shall be paid to any member of the Committee, but members may be allowed actual and necessary expenses incurred in the discharge of their duties as allowed by the Board.

## ARTICLE VI

### Representation of Lane Regional Air Pollution Authority's Position

- VI-1. No officer or member of the Committee shall represent any position or propose legislation to be that of the Lane Regional Air Pollution Authority without the advance approval of the Board.

## ARTICLE VII

### Minutes and Reports

- VII-1. Minutes shall be kept of all meetings of the Advisory Committee and a copy of the minutes of each meeting shall be delivered promptly to the Board and to each member of the Committee.
- VII-2. By December 1 of each year, the Chairperson shall file with the Director a concise report, summarizing the activities of the current year and the anticipated activities of the ensuing year. The report shall be distributed to the Board.

ARTICLE VIII

Bylaws

- VIII-1. These bylaws may be amended by the Board or by the Committee at any meeting by a majority vote of the members present and voting, with the amendment effective upon the approval of the Board.

ARTICLE IX

Rules and Order

- IX-1. Except as otherwise provided herein, meetings of the Committee shall be conducted in accordance with Robert's Rules of Order (Revised).