



# AGENDA

LANE REGIONAL AIR PROTECTION AGENCY  
BUDGET COMMITTEE MEETING  
MONTHLY BOARD OF DIRECTORS MEETING  
**THURSDAY MARCH 14, 2024**  
11:00 A.M.

## Virtual Participation

By Video: <https://us02web.zoom.us/j/82551664224>

By Audio: +1 253 215 8782

Meeting ID: 825 5166 4224

*[Note: Start times for agenda items are approximate.]*

## In-Person Participation

Jesse Maine Meeting Room

Springfield City Hall

225 5<sup>th</sup> Street

Springfield, OR 97477

## BUDGET COMMITTEE MEETING

1. **Call to Order** (11:00 a.m.)
2. **Introductions** (11:05 a.m.)
3. **Election of Budget Chair & Vice-Chair, & Budget officer** (11:10 a.m.) *Action*
4. **Supplemental Budget Review** (11:15 a.m.) *Information*
5. **Q & A** (11:40 p.m.) *Discussion*
6. **Adjournment** of LRAPA Budget Committee Meeting (12:00 p.m.)

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*Nos esforzamos por proporcionar accesibilidad pública a los servicios, programas y actividades de LRAPA para personas con discapacidades. Las personas que necesiten adaptaciones especiales, como dispositivos de asistencia auditiva, formatos accesibles como letra grande, Braille, documentos electrónicos o cintas de audio, deben comunicarse con la oficina de LRAPA con al menos 72 horas de anticipación. Para las personas que requieren servicios de interpretación de idiomas, incluyendo la interpretación calificada de ASL, comuníquese con la oficina de LRAPA al menos con 5 días laborables de anticipación para que LRAPA pueda proporcionar los servicios de interpretación que sean lo más completos disponibles. Para todas las solicitudes, envíe un correo electrónico al Coordinador de Antidiscriminatoria de LRAPA a [accessibility@lrapa.org](mailto:accessibility@lrapa.org) o llame a la oficina de LRAPA al 541-736-1056.*



**LANE REGIONAL AIR PROTECTION AGENCY  
BUDGET COMMITTEE  
MEETING MINUTES  
MARCH 14, 2024**

**MEETING VIA ZOOM/ SPRINGFIELD CITY HALL**

<b>ATTENDANCE</b>	
<b>BUDGET COMMITTEE PRESENT:</b>	<b>STAFF PRESENT:</b>
Bryan Cutchen	Susannah Sbragia, Interim Director
David Loveall	Travis Knudsen, Public Affairs Manager
Dylan Plummer	Lance Giles, Technical Services Manager
Howard Saxion	Max Hueftle, Operations Manager
Jared Hensley	Colleen Wagstaff, Finance & Enforcement Manager
Joe Pishioneri	Heather Gravelle, Administrative Assistant
Matt Keating	Beth Erickson, Permit Writer
Michael Johnston	Robbye Robinson, Finance & Permit Coordinator
Mike Fleck	
Adam Rue	
Steve Schmunk	
Lisa Arkin	
Dawn Kinyon	
Ruth Linoz	
<b>ABSENT/EXCUSED:</b>	
Paul Metzler	

<b>AGENDA</b>	<b>ACTION</b>
<b>REGULAR MEETING</b>	
1. Call to Order.	The Budget Committee meeting was called to order at 11:00 a.m.
2. Introductions.	The Committee meeting commenced with a round of introductions of members and Staff.
3. Election of Budget Chair & Vice-Chair.	<b>Ruth Linoz</b> was nominated for the position of Chair. <b>Vote:</b> 13-0 in favor of the nomination. <b>Steve Schmunk</b> was nominated as Vice-Chair. <b>Vote:</b> 13-0 in favor of the nomination.

4. Supplemental Budget Review.	<p><b>Susannah Sbragia</b>, Interim Director, presented the Committee with an update on the latest developments at LRAPA, including the supplemental budget. Key points of discussion included:</p> <ul style="list-style-type: none"> <li>• The <b>ongoing search for a new Director</b> to lead LRAPA’s initiatives.</li> <li>• The <b>closure of Airmetrics</b>, reflecting operational changes.</li> <li>• The <b>remodeling of the landscape and parking lot</b>, enhancing the facility’s exterior.</li> <li>• The <b>building remodel project</b>, aimed at modernizing the workspace.</li> <li>• A <b>grant was obtained to mitigate the effects of wildfires</b>, demonstrating LRAPA’s commitment to environmental challenges.</li> </ul>
5. Q & A.	There were no questions.
6. Adjournment of LRAPA Board Meeting	<b>Chair Linoz</b> adjourned the Budget Committee meeting at 11:40 a.m.

*(Minutes recorded by Heather Gravelle)*